

[Your Name]
[Street Address], [City, ST ZIP Code]
[phone]
[e-mail]

EDUCATION

Elm University, Chapel Hill, NC
Ph.D. in English **2000**
Dissertation: "The Cross-Cultural Communication Epidemic of the 21st Century"
Honors: Dissertation passed "with Distinction"

Elm University, Chapel Hill, NC
M.A. in English **1997**
Thesis: "The Accessibility Debate of Content in the Online Context"

Oak Tree University, Raleigh, NC
B.A. Honors in English **1994**
Areas of Concentration: Journalism, Proposal Writing
Minor: French
Honors Thesis: "The Female Betrayed and Modern Media"

AWARDS

- Postdoctoral Fellowship, Elm University **1998 – 2000**
 - President's Fellowship, Oak Tree University **1995 – 1997**
 - Excellence Grant, Oak Tree University **1996 – 1997**
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TEACHING EXPERIENCE

Walnut Grove University, Chapel Hill, NC
Lecturer – "Global Communication in the 21st Century." **1999**
Developed syllabus and overall course structure, and administered all grades.

Adjunct Instructor – "Editing Technical Documents." **1998**
Developed syllabus and overall course structure, and administered all grades.

Instructor – French 101, 102, 201, 202 **1996 - 1997**
Developed syllabus and overall course structure, including weekly lab practicum,
and administered all grades.

Teaching Assistant – to Professor Garth Fort in "Advanced Rhetoric." **1997**
Collaborated on curriculum and exam development, met with students upon request,
and graded all written work, including final exam papers.

RELATED EXPERIENCE

Lucerne Publishing, Raleigh, NC
Editor **1995 - Present**
Provide as needed editorial support remotely, including developmental and
copy editing of their internal online and printed documentation.

Wide World Importers, Durham, NC
Researcher **1995 - Present**
Compile reports, including statistical and market trends, to track the growth of
online shipping sales versus the primary offline practices.

Fabrikam, Inc., Raleigh, NC

Language Consultant

1999

Translated American-English external web site content to French.

Trey Research, Raleigh, NC

User Interface Design Consultant

1998

Provided content design feedback to program managers to create accessible segue between English and French versions of related content.

PUBLICATIONS AND PAPERS

- “The Cross-Cultural Communication Epidemic of the 21st Century”
Guest speaker at the Global Communication Convention, Los Angeles, CA 2001
- “Why So Many Documents Remain Inaccessible in the Information Age”
Paper presented at the Annual Meeting of English Professors, New York 1998
- “The Female Betrayed and Modern Media”
Paper presented to the Historical Society for American Women, Athens, Ohio 1995

LANGUAGES

- English – native language
- French – speak fluently and read/write with high proficiency
- Spanish and Italian – speak, read, and write with basic competence.

MEMBERSHIPS

- American Society of English Honorees
- Western Society of Women Writers
- Organization of Global Communicators